



Service Dates	Pet Name(s)

Owner: Karen Sloan
 Phone: 239.233.5729
 Email: karen@peeperspetwatch.com

Terms of Agreement for Pet Sitting Service

Pet Sitting Dates & Fees

Date Client Leaving: _____ Time: _____
 Date Client Returning: _____ Time: _____
 Date 1st visit to be made: _____ Morning Noon Evening
 Visit(s) to be made by pet sitter each day: _____ Morning Noon Evening
 Date last visit to be made: _____ Morning Noon Evening

Total number of visits to be made _____ at \$ _____ per visit
 \$ _____ Total due for visits

Other services to be provided _____ at \$ _____
 _____ at \$ _____
 Key return fee (if key to be returned in person) \$ _____

Total fees due to Peepers Pet Watch, LLC \$ _____

Key received: Yes No (if not, when) _____ Key tested? Yes No
 Garage door opener received: Yes No (if not, when) _____ Opener tested Yes No
 Key/Garage door opener to be returned: In person (\$ _____ fee)
 Left on final visit, location _____
 Other, describe _____

Terms

This signed document is an agreement between Peepers Pet Watch, LLC and _____ (Client) for pet sitting services beginning on _____ until revoked in writing. Peepers Pet Watch, LLC agrees to provide pet care services to Client in a reliable, trustworthy, and caring manner.

The parties agree that they shall not disclose any terms and conditions contained in this agreement to any other party and shall keep same confidential between them.

1. I authorize Peepers Pet Watch, LLC to perform pet sitting services as outlined above and in Client Profile, Pet Profile(s), and Policies and Procedures which shall become part of this contract.
2. I authorize Peepers Pet Watch, LLC to obtain any emergency veterinary care that may be necessary during the time spent with my pet. I accept responsibility for any charges related to this emergency care. I also authorize Peepers Pet Watch, LLC to utilize an alternative veterinarian in the event my primary veterinarian is unavailable. Every effort will be made to contact me prior to obtaining emergency care.
3. Peepers Pet Watch, LLC accepts no responsibility for security of the premises or loss if other individuals have access to the home during the term of this agreement.

4. I agree to reimburse Peepers Pet Watch, LLC for any additional fees for providing emergency care, as well as any expenses incurred for unexpected visits, transportation, housing, food, or supplies.
5. Peepers Pet Watch, LLC agrees to provide the services stated in this agreement in a reliable, trustworthy, and caring manner. In consideration of these services and as an express condition thereof, the client expressly waives and relinquishes any and all claims against Peepers Pet Watch, LLC, its employees or assigns, except those arising from proven deliberate negligence of the pet sitter.
6. Peepers Pet Watch, LLC will not be liable for the injury, disappearance, death, or fines of any pet(s) with unsupervised access to the outdoors.
7. Client will be responsible for all medical expenses and damages resulting from an injury to the pet sitter or other persons by the pet(s). Client agrees to indemnify and hold harmless Peepers Pet Watch, LLC in the event of a claim by any person injured by the pet(s).
8. It is expressly understood that Peepers Pet Watch, LLC shall not be held responsible for any damage to client's property, or that of others, caused by client's pet(s) during the period in which they are in its care.
9. A deposit of 50% of total is due when request for services is confirmed by Peepers Pet Watch. Balance is due at the time of or prior to the first visit of that scheduled service. Accepted methods of payment are checks payable to Peepers Pet Watch LLC or by Visa or MasterCard.
10. No refunds will be given for cancelled visits once time has been reserved. Clients must give a minimum of 48 hours notice to receive credit against future visits, which is given at the discretion of Peepers Pet Watch, LLC. A fee of \$30 will apply to all returned checks. Client is responsible for all costs of collection.
11. Peepers Pet Watch, LLC is not responsible for any fees due to the vet, groomer, etc. Client must make prior payment arrangements. If client would like Peepers Pet Watch, LLC to submit payment for client in the form of cash, Peepers Pet Watch, LLC is not responsible for any loss.
12. I attest to the fact that all licenses and vaccinations required by the State of Florida, the City in which I reside and/or the County of Lee are current according to the law.

I have completed and signed required veterinary release form, pet profile, and client profile. My primary veterinarian will be notified with a copy of the veterinary release form.

I have read and agree to the aforementioned Policies and Procedures which are a part of this agreement. I have been provided with a copy for my records.

This agreement will remain valid for current and future service, with the exceptions of any agreed to changes in fees or frequency or total number of visits.

Client Signature:

Date _____

Peepers Pet Watch, LLC

By:

Karen H. Sloan, Owner/Operator

Date _____



Owner/Operator: Karen Sloan
Phone: 239.233.5729
Email: karen@peeperspetwatch.com

Peepers Pet Watch, LLC Policies and Procedures

Pet comfort and safety and security of your home, are the cornerstones of Peepers Pet Watch, LLC. Peepers Pet Watch, LLC provides at home pet care while owners are away or for owners who need a helping hand. Whether you go on vacation, a business trip, need a midday visit to walk, feed, cuddle, or medicate your pet, Peepers Pet Watch, LLC can do it when you cannot. We also provide pet taxi service to safely transport pets to grooming, veterinary, or other appointments. All our services are provided in a reliable, trustworthy, and caring manner.

Please note that Policies and Procedures are subject to reasonable changes and amendments which may be implemented from time to time.

Reservations: Please plan ahead to obtain services on the dates you desire. An in-home consultation is required prior to reservations for all new clients. While we can tentatively pencil in your dates, we must meet you and your pets and assess your needs before we make a commitment to providing your pets' care. During this initial meeting we will also review and complete forms and sign agreements. Please have client and pet profiles completed for this initial consultation if you received a Welcome Kit in advance. You may also download the forms at www.peeperspetwatch.com.

Keys: Peepers Pet Watch, LLC will pick up your house key when service agreement is signed. If you are not already doing so, consider letting Peepers Pet Watch retain your house key. In the event of an unexpected trip, you'll be glad you did. Keys are kept in a secured lock system and are coded for customer's confidentiality. If you choose not to have Peepers Pet Watch retain a key, picking up and returning your keys requires two extra trips and there will be a \$10 charge per trip for time and mileage. A second option for key return is via U.S. mail. To cover costs, the charge for this option is \$5.

Reservation Confirmation: Your voicemail or email requests require a reply from Peepers Pet Watch, LLC to consider your reservation as confirmed. This ensures that we won't miss your message and your pets will receive their required care.

Re-Confirm Call (prior to out-town departures): Peepers Pet Watch, LLC will make a re-confirm call or email no less than 2 days prior to each departure in order to verify that all information (dates, contact numbers, etc.) is still correct. Be sure you speak personally with Peepers Pet Watch, LLC or acknowledge our email before you leave town. This is to ensure your pets' needs are carried out as intended.

Extended Absence: In the event you have to be away longer than planned it is mandatory that we hear from you! We will only accept extensions of service by direct confirmation, so again, be sure you speak personally with a Peepers Pet Watch, LLC employee or that we reply to email you send. Your pets' well-being depends on our communication!

“Hi, we’re home” Phone Call: Please remember to call when you have returned home safely! Otherwise, Peepers Pet Watch, LLC will need to continue visiting to assure the safety and well-being of your pets. Additional trips will be added to your bill at the regular rate. Please call at ANY hour and leave a voice message that you have returned.

Cancellations - Pet Sitting and Pet Taxi: Cancellations may be made up to 48 hours in advance of your scheduled service. Any deposit will be credited to your account. If canceling less than 48 hours prior to the first visit of your scheduled service period, a fee of 25% of the total service fee is applied. Any remaining balance of fees paid will be credited to your account. If you are home during a scheduled visit and neglect or forget to cancel and your sitter arrives at your home, the full price of the service will be charged. Any visits canceled on the day of service will be charged in full. If you cancel any part of your scheduled reservation, such as ending the reservation early, you are responsible for the entire initial reservation fee. No refunds or credits will be issued.

Cancellations - Dog Walking: Cancellations for scheduled mid-day dog walks may be made up to 7:30 p.m. on the day prior to scheduled service. If you cancel before 7:30 p.m., no fee will apply. If you call or email after 7:30 p.m. or if you do not notify Peepers Pet Watch, LLC and your sitter arrives at your home for your scheduled service, you will be charged in full for the visit(s) for that day.

Holiday Surcharge: We can accommodate holiday pet sitting and dog walking. There is an additional fee of \$5 per day (regardless of # of visits) charged on these holidays:
New Year's Day • Easter • Memorial Day Weekend • Independence Day (Weekend if applicable)
• Labor Day Weekend • Thanksgiving & Black Friday • Christmas Eve • Christmas Day • New Year's Eve
Holiday bookings fill up quickly so make your reservations early. Cancellation policies apply as outlined above.

Payment - Pet Sitting: Fees are earned upon acceptance of Pet Sitting reservations. A deposit of 50% of total is due when request for services is confirmed by Peepers Pet Watch, LLC. Balance is due at the time of or prior to the first visit of that scheduled service. Accepted methods of payment are cash, checks payable to Peepers Pet Watch, LLC, or Visa, MasterCard or Discover.

Payment - Pet Taxi: Fees are earned upon acceptance of Pet Taxi reservations. Payment is due at the time of or prior to appointment date. Accepted methods of payment are cash, checks payable to Peepers Pet Watch, LLC, or Visa, MasterCard or Discover.

Payment - Dog Walking: Fees are earned upon acceptance of Dog Walking reservations. A deposit of one week's fees will be held by Peepers Pet Watch for the duration of your scheduled dog walking service. Invoices will be issued on the 1st of each month and payment is due on the 7th of each month. Accepted methods of payment are cash, checks payable to Peepers Pet Watch, LLC, or Visa, MasterCard or Discover. If payment is not received by the 7th of the month, a late fee of \$20 per week will be applied to your account.

Unplanned fees: Client will reimburse Peepers Pet Watch, LLC for restocking of depleted supplies – it is the owner's responsibility to provide more than adequate amounts of food, litter, treats, medications, flea products and other items needed for complete care of their pets.

Returned checks: Client agrees to pay a \$30 fee for each check returned by the client's bank regardless of the reason.

Past Due Accounts: Any fees more than 30 days past due will be sent for collections. Client is responsible for all costs of collection.

Pet Taxi Services: Pet Taxi services require that pets be transported in a crate provided by Peepers Pet Watch, LLC or by client. Client is responsible for making all arrangements with vet, groomer, boarding facility, etc. Peepers Pet Watch, LLC is not responsible for actions of destination facility.

Minimum Visits for Vacation Pet Sitting: Peepers Pet Watch, LLC requires a minimum of two visits per day for dogs and a minimum of one visit per day for all other pets.

Peepers Pet Watch, LLC reserves the right to deny service or terminate service because of safety concerns, financial issues, or inappropriate or uncomfortable circumstances.

Visitors: Please notify Peepers Pet Watch, LLC if others (housekeepers, pest control service, realtors, friends, family members, etc.) will have access to your home during your absence. It is understood that the client will notify anyone with access to the home that Peepers Pet Watch, LLC's services have been engaged. The police will be called on all intruders or suspicious acts without exception.

Peepers Pet Watch, LLC, company owner, agents, assigns, successors and heirs are not liable and are completely indemnified for any and all liability stemming from the act(s) or failure to act of third parties, whether known or unknown, including but not limited to, friends, neighbors, relatives or other service persons, that shall enter your residence for any purpose while Peepers Pet Watch, LLC is caring for your pets.

Emergencies: Everyone has them! Feel free to call if an unexpected need arises; we will make every attempt to accommodate your needs for service on short notice depending on our availability. Peepers Pet Watch, LLC networks with other area sitters for this reason and if we

can't fulfill your emergency pet care needs we will try to help you contact a competent professional pet care provider who can.

I will carry a copy of YOUR emergency contact form with my daily log (your name + contact's name and phone number) in the event I have an unexpected accident or illness. Please be sure this information is current and that the designated contact has access to your home to ensure your pets' care continues uninterrupted.

Inclement Weather: In the event of inclement weather, Peepers Pet Watch, LLC has requested on your Client Profile the name and phone number of a person living nearby. If Peepers Pet Watch, LLC is physically unable to reach your home due to impassable roads, please provide us with this information so that we can contact this person to request assistance. Your pets' health and well-being is our utmost concern and we will contact you as soon as possible to keep you informed of these events.

Unsecured pets: Peepers Pet Watch, LLC will not be responsible for free-roaming or outdoor pets in the event of illness, injury, loss or death. It is strongly advised that all pets have some form of permanent ID and that they remain inside the home or confined to a yard or pen for their own safety and welfare in your absence.

It is the pet owner's sole responsibility to "pet-proof" any areas of the home and/or property to which the pet has access. This includes thoroughly inspecting fences, gates, latches, doors and other devices meant to contain the pet or restrict access to specific areas. The pet sitter does not assume responsibility and has no liability for any injuries the pet may sustain or property damage the pet may cause while in its own home/property.

I have read and agree to the above.

Client Signature:

Date _____

Peepers Pet Watch, LLC

By:

Karen H. Sloan, Owner/Operator

Date _____



Client Profile and Home Information Form

Your name _____ Spouse/partner name _____

Local address _____

Home address (if vacationing or a seasonal resident) _____

Mailing address (if different from above) _____

Email _____

Phones: Home _____ Mobile (self) _____ Work (self) _____

Mobile (spouse/partner) _____ Work (spouse/partner) _____

How did you find out about us? Internet Print ad (publication _____)

Referred by _____ Other _____

Would you like to receive our Email newsletter? Yes No

Do you want email or text updates? No Email _____ Text _____

Do you own or rent your home? Own Rent

Landlord/Management contact # _____

EMERGENCY CONTACTS			
(People able to make decisions about care of pets or home if we cannot reach you in an emergency)			
Name	Relationship	Key to home?	Phone Numbers
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

OTHER PERSONS WHO MIGHT BE ENTERING YOUR HOME OR ON YOUR PROPERTY			
(realtor, housekeeper, gardener, pest control, relative, friends, et.)			
Name/Relationship	Phone	Key to home?	Date/Time of Visit?
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

PLEASE LIST THE LOCATION OF THE FOLLOWING	
Broom/Vacuum	Alarm System Panel
Water Shut Off Valve	Fire extinguisher(s)
Breaker Box	Fuses

NOTE THE FOLLOWING INSTRUCTIONS	
Gate Code:	Garage Door Code:
Alarm Entry Password:	Alarm Exit Password:
Alarm Company Name & Phone #:	Alarm Code Word:
Put Trash Out: <input type="checkbox"/> Yes <input type="checkbox"/> No	Your Trash Day is?
Location of Trash Cans/Dumpster:	Your Recycles Day is?
Bring in Mail: <input type="checkbox"/> Yes <input type="checkbox"/> No	Location of mail box & key:
Alternate Blinds? <input type="checkbox"/> Yes <input type="checkbox"/> No	Water Indoor Plants? <input type="checkbox"/> Yes <input type="checkbox"/> No
Alternate Lights? <input type="checkbox"/> Yes <input type="checkbox"/> No	Turn on/off TV/Radio? <input type="checkbox"/> Yes <input type="checkbox"/> No

PREFERRED SERVICE PROVIDERS	
Electrician	Phone
Plumber	Phone
Handyman/Caretaker	Phone
HVAC Repair	Phone
Insurance Agent (homeowner/liability)	Phone

Please note any common problems with your house we need to be aware of during our visits:

TRAVELERS ONLY	
Where going	How traveling
Where staying	Contact #
Date/time you will leave house	Date/time you will return to house

* This signed document is authorization for Peepers Pet Watch, LLC representatives to enter the above premises for the purpose of pet care or home security.

Client Signature:

Date _____

Peepers Pet Watch, LLC

By:

Karen H. Sloan, Owner/Operator

Date _____



Pet Information Form
(for multiple pets, complete one form per pet)

We ask many questions in order to best protect your pets and other clients' pets. Detailed information enables us to use extra care and to take any necessary preventative measures while providing for every pet in our care.

Client Name: _____

Pet Name: _____ Dog Cat Bird Other _____

Lee County Pet/Rabies License # _____ (Lee Co Animal Services 239.533.7387)

Other area license # _____ Phone number of licensing agency _____

Sex: Female Spayed? No Yes Male Neutered? No Yes

Color: _____

Distinctive markings: _____

Breed: _____ Pet Date of Birth: _____ Weight: _____

Pet's collar color: _____

How do you describe your pet's personality?

Friendly Easy-going Aloof Excitable Stubborn Meek Other _____

Attitude toward strangers?

Excited Friendly Aloof Cautious Stressed Scared Defensive Mean Indifferent

Has your pet ever snapped at, bitten, or acted aggressively anyone? Yes No

If yes, please explain: _____

Is your pet good with children? Yes No

Does your pet have a history of biting or fighting with other animals? Yes No

Are you aware of any reason we should approach your pet with caution?

How does your pet react to your absence from home?

Favorite toys / activities / special words?

May pet sitter give your pet treats? Yes No Yes, but only this kind _____

Does your pet like to be brushed or combed? Yes No

Does your pet like to be held? Yes No

Favorite places to hide _____

What is your dog's favorite walking route? _____

Is your yard fenced? Yes No Does your dog use a pet door? Yes No

Where should pet waste be disposed of? _____

How many litter boxes in use? _____ Location(s)? _____

Where is fresh litter stored? _____

Litter box(es) are completely emptied and replenished with new litter _____ times per week.

Dispose of dirty litter how? _____



Owner: Karen Sloan
Phone: 239.233.5729
Email: karen@peeperspetwatch.com

Pet ____ of ____

Veterinary Treatment Authorization

This form will be retained on file and will be used to authorize veterinary treatment in the event that your pet(s) require treatment during your absence and we are unable to contact you at the time. Should you change veterinarians, please notify Peepers Pet Watch, LLC before service dates. A copy of this form will be sent to the primary veterinarian listed below to be retained in the pets' medical files. *Your signature is required to authorize treatment.

Client Name: _____
Address: _____ City: _____ State: ____ ZIP: _____
Home Phone: _____ Work Phone: _____ Mobile: _____
Email: _____

To whom it may concern: I have contracted for services from Peepers Pet Watch, LLC during my absence. I authorize Peepers Pet Watch, LLC to transport my pets to my veterinarian (or to an emergency clinic) and, on my behalf, to request veterinary treatment and services when they deem it necessary. I accept full responsibility for charges incurred in the treatment of my pet(s), not to exceed the following amounts for each pet:

Pet Name- Description- Maximum Amount	
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

If multiple pets require treatment, do not exceed a combined total of \$ _____.

Special Instructions: _____

Peepers Pet Watch, LLC reserves the right to utilize the services of any available veterinary clinic. If time permits, we will attempt to utilize your primary veterinary clinic. If it is not practical to do so, the following information will be helpful if the clinic we utilize requires documentation from your primary clinic.

Primary Veterinary Clinic: _____
Address: _____ City: _____ State: ____ ZIP: _____
Phone: _____

Preferred **Urgent Care** Veterinary Facility: _____
Address: _____ City: _____ State: ____ ZIP: _____
Phone: _____

I authorize veterinary treatment for my animal(s) during my absence. I understand that Peepers Pet Watch, LLC assumes no responsibility for the loss of any pet and is released from all liability related to transportation, treatment and expense. I have made advance arrangements with your office to pay all charges and fees that are incurred on my behalf, immediately upon my return.

*Signed _____

OR: Mastercard Visa Card number: _____ Exp. Date: ____/____

Name on card: _____ *Signed: _____

Maximum charge authorized for veterinary care and pet medications only \$ _____